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| **CONTRACTING PARTNERS** |
| **Apprentice** |
| Stream Mandaus - Profil by Martin Thornblad l Suset Lydstudio | Listen  online for free on SoundCloud | First name: |  |  |
| Last name: |  |
| Address: |  | Date of Birth: |
| Country: | EQF level[[1]](#endnote-1)  |
| **Legal representative (if minor)** |  |
| Stream Mandaus - Profil by Martin Thornblad l Suset Lydstudio | Listen  online for free on SoundCloud | First name: Last name: |  |  |
|  |
| **VET PROVIDER** |
|  | Organisation/company name: |
| Department: |
|  | Address: |
| Country: |
| **Contact person** |
| Stream Mandaus - Profil by Martin Thornblad l Suset Lydstudio | Listen  online for free on SoundCloud | First name:Last name: |  |  |
|  |
| **EMPLOYER** |
|  | Organisation/company name: |
| Department: |
| Company registration number:  |
|  | Address:Country: |
| **Contact person** |
| Stream Mandaus - Profil by Martin Thornblad l Suset Lydstudio | Listen  online for free on SoundCloud | First name: Last name: |  |  |
|  |
| **Mentor[[2]](#endnote-2) (if different)** |
| Stream Mandaus - Profil by Martin Thornblad l Suset Lydstudio | Listen  online for free on SoundCloud | First name : Last name : |  |  |
|  |

**Apprenticeship Agreement**

**Apprenticeship Agreement**

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| **AGREEMENT** |
| **Apprenticeship conditions** |
| Title of apprentices’ Vocational Qualification[[3]](#endnote-3) |  |
| Planned period: [day/month/year] | From: To: |
| Number of working hours at the company (per week) |  |
| Number of hours at the VET provider for the all training |  |
| **Assessment** |
| The apprentice will take a final competence test: Yes [ ]  No [ ]  **,** if yes, please specify:⮡ planned time: ⮡ place: The company [ ]  The VET-provider [ ] ⮡ organiser: The company [ ]  The VET-provider [ ] ⮡ evaluator(s): The mentor [ ]  Teachers [ ] Others: |
| Unit/module award (ECVET credits[[4]](#endnote-4) or equivalent): |  |
| **Salary**  |
| The salary is paid by: The company [ ]  The VET-provider [ ]  Other [ ]  Salary based on collective agreement: Yes [ ]  No [ ]  Other:⮡ Please specify the terms (amount per year / frequency of the payment…): |
| **Insurances** |
| The **accident insurance** **on the workplace** is provided by: The company [ ]  The VET-provider [ ]  The apprentice [ ] ⮡ That covers accidents during travels made for work purposes: Yes [ ]  No [ ] ⮡ That covers accidents on the way to and from work: Yes [ ]  No [ ] The **accident insurance** **at the VET provider** is provided by: The company [ ]  The VET-provider [ ]  The apprentice [ ] ⮡ That covers accidents to and from the VET provider: Yes [ ]  No [ ] The **liability insurance** to the apprentice is provided by: The company [ ]  The VET-provider [ ]  The apprentice [ ] The **travel insurance** is provided by: The company [ ]  The VET-provider [ ]  The apprentice [ ]  |
| **Language** |
| The level of language competence[[5]](#endnote-5) in [indicate here the main language of work] that the apprentice already has or agrees to acquire by the start of the apprenticeship period is: A1 [ ]  A2 [ ]  B1 [ ]  B2 [ ]  C1 [ ]  C2 [ ]  Native speaker [ ]  |
| **Detailed description of expected learning outcomes[[6]](#endnote-6)** |
| 1. | E.g., Apprentice’s work in compliance with the statutes, operating principles, values, and ethical principles applicable to the social and health care field. |
| 2.  | E.g., Apprentices plan their work and work in cooperation with a multiprofessional team. |
| 3. |  |

**Signatures**

By signing this document, all parties confirm that they approve the Apprenticeship Agreement and that they will comply with the arrangements agreed by all parties. The apprentice and the employer will communicate to the VET provider any challenges/changes regarding the apprenticeship period.

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| **Apprentice / Legal representative** | **The VET provider** | **The employer** |
| *Date, place, name,* ***signature*** | *Date, place, name, signature* | *Date, place, name, signature* |

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| **Annex documentation** |
| [ ]  Record of Apprenticeship[ ]  Insurance certificates[ ]  Employment contract[ ]  Apprenticeship learning outcomes [ ]  Mapping of work tasks[ ]  Apprentice self-evaluation[ ]  Health Certificates | [ ]  Work safety certificates[ ]  Monitoring plan[ ]  Evaluation plan[ ]  ID-documentation[ ]  VISA, if needed[ ]  Recommendations[ ]  Other:  |

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**Footnotes and descriptions:**

1. [The European Qualifications Framework (EQF) | Europass](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Feuropa.eu%2Feuropass%2Fen%2Feuropass-tools%2Feuropean-qualifications-framework&data=05%7C01%7CMarie-Louise.Carp%40yrkesakademin.fi%7C862562cdb15f4a95527908db4b9c1d7f%7Cfdc828366f09443b9be5903406f92fb0%7C0%7C0%7C638186906125690372%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=aImFg3eZbxIVC1DmaJ8IrSiUI9L%2BuoXmI%2F6xd%2FuVEiY%3D&reserved=0) [↑](#endnote-ref-1)
2. **Mentor**: the role of the mentor is to provide instructions, support, encouragement, information and guidance to the apprentice (culture of the enterprise, informal codes and conducts, etc.). [↑](#endnote-ref-2)
3. **Sector/Field of VET education:** The [European Vocational Education and Training](https://education.ec.europa.eu/education-levels/vocational-education-and-training/about-vocational-education-and-training) to be used in detailed fields of education and training officially published by the European Commission, if official qualifications and fields available by the VET provider. [↑](#endnote-ref-3)
4. **ECVET credits or equivalent**: The European Union (EU) has several common instruments helping individuals in transfer, recognition and accumulation of their assessed learning outcomes, to achieve a qualification or to take part in lifelong learning. [The European credit system for vocational education and training](https://www.cedefop.europa.eu/en/projects/european-credit-system-vocational-education-and-training-ecvet) (ECVET) is one of these instruments; it uses flexible and individualised learning pathways, including transnational mobility. [↑](#endnote-ref-4)
5. **Language levels**: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

<https://www.cactuslanguage.com/language-level-tests> [↑](#endnote-ref-5)
6. Expected learning outcomes define the totality of knowledge, skills, attitudes, values, competencies, or behaviour a learner should master upon the successful of the unit. [↑](#endnote-ref-6)